




**WINCHESTER POLICE DEPARTMENT OPERATION ORDER**

**NOTE: This policy is for internal use only, and does not enlarge an employee’s civil liability in any way. It should not be construed as the creation of a higher standard of safety or case in an evidentiary sense, with respect to third party claims. Violation of this policy, if proven, can only form the basis of a complaint by this Department, and then only in a non-judicial administrative setting.**

<b>Number</b> 1-11		<b>Effective Date</b> March 20,2023	<b>Review Date</b> September 15, 2020	<b>Reviewing Division</b> Administration
<b>Subject</b> <b>PLANNING AND RESEARCH</b>		<input type="checkbox"/> New Policy  <input type="checkbox"/> Amends  <input type="checkbox"/> Replaces  <input checked="" type="checkbox"/> Revised		<b>This policy shall apply to personnel assigned to the following divisions:</b>  <input checked="" type="checkbox"/> All Personnel  <input type="checkbox"/> Patrol Division  <input type="checkbox"/> Administration Division  <input type="checkbox"/> Investigation Division
<b>References</b>  VLEPSC ADM.10.01  CALEA				
 <hr/> Chief of Police or Designee		<hr/> March 20, 2023 Date		

**I. PURPOSE**

The purpose of this policy is to define the planning and research function of the Winchester Police Department.

**II. POLICY**

In order to remain current and abreast with changing policy and changing trends in law enforcement, the Winchester Police Department has placed emphasis on planning and research.

**III. PROCEDURE**

A. General

It is the responsibility of the Chief of Police or his/her designee to ensure that planning and research is accomplished, so informed decisions can be made within the Department to meet the new challenges facing modern law enforcement.

B. Monitoring

The constantly changing profession of law enforcement will be monitored so that the Department can implement new policy and procedures as necessary. Planning and research will monitor and maintain the following:

1. Changing trends in law enforcement;

2. Changing techniques in law enforcement;
3. Policy review with updating as needed;
4. Constitutional law decisions;
5. Statutory laws;
6. City of Winchester statistics;
7. Winchester Police Department statistics;
8. Accreditation; and
9. Community concerns.

C. Training

The Winchester Police Department will administer training to Department employees to ensure that all personnel receive current information on all situations listed in this order.